PMB	Course information for Microbial Biotechnology Syllabus-MB455-555.pdf	
Department of Plant and Microbial Biology		
Course #	MB 455/555	
Semester	Spring 2025 José Manuel Bruno-Bárcena	Dhono : 040 542 4405
Instructor	4554 Thomas Hall North Carolina State University Raleigh, NC 27695	Phone: 919-513-1495 Fax: 919-515-7867 Email: jbbarcen@ncsu.edu Web Site: https://cals.ncsu.edu/plant-and-microbial-biology/people/jbbarcen/
	Guest instructors will also present lectures	
Requisite	Prerequisite: MB 351 and GN 311	
Credit Hours	3	
Restrictions		
GEP Status	None	
Location	00304 Marye Anne Fox Science	
Date	January 7 th - April 22 nd	
Class Hours	Lecture - Tuesdays, 8:30 AM - 11:15 AM	
Office Hours	Tuesday, 12:50-14:30	
Course Website	https://wolfware.ncsu.edu	
Delivery Format	This is a full semester class. Students are required to attend weekly lectures during the weeks the course is taught. Be sure to pay attention to any updates to the course schedule as the information in this syllabus may have changed. Please discuss any questions you have with the instructor.	
Course Description	This is an advanced undergraduate/ beginning graduate level overview of selected topics in microbial biotechnology. This course covers how microbes are used to manufacture components of food and consumer products, biologics and biomaterials using recombinant DNA and is organized following the steps in discovery and development of biologics. An introduction to microbial growth kinetics is included as well as discussions on generating products from genetically modified microorganisms (GMOs, and how the U.S. Food and Drug Administration (FDA) regulate these products. A minor portion of this class will also present schemes for choosing microbial hosts & vector expression systems to produce heterologous peptides, proteins, or post translational-modified proteins and how this affects overall process strategy. Methods for production of industrial enzymes and selected applications of enzyme technology; for the pharmaceutical, chemical industries and for environmental remediation are presented.	
Technology Requirements	To complete the course, all students will be required to have access to an active internet connection. If you do not have Adobe Acrobat Reader installed on your computer, you will need to go to the following web site and follow the instructions to download a free version: http://www.adobe.com/products/acrobat/readstep2.html	
Course Structure	discussions in the lecture. During the semestrunderstanding of the material presented to the collected lecture notes (textbook reading assignment)	quired to submit written reports (1 page cure, concepts covered and notes covering the er students will be regularly tested on their em in the form of quizzes or by submitting the gnments and additional reading assignments are students will complete a final exam that will

Students taking MB 555 will have the additional requirement of a major term paper. The subject of this final paper will be to search and select from Science (http://www.sciencemag.org/) or Nature (http://www.nature.com/) an experimental upstream approach for producing one active pharmaceutical ingredient (API) using microbes (GMO or non-GMO). The paper should be written following the ASM journal instruction (http://jb.asm.org/misc/ifora.shtml) for authors. It should contain at least five written pages, font 12, double-spaced. The reference pages will not be counted as the written pages. The graduate students will be graded as described below. There is no single advanced undergraduate and graduate level text for all the topics covered in this course. However, reading sections from several books are highly recommended for this class. The following books may be available on reserve in the D. H. Hill library **Basic Biotechnology**, Third Edition 2006. Colin Ratledge, Bjørn Kristiansen Editors. ISBN 0521840317, Cambridge University Press. **Demain AL, Davies JE, editors in chief 1999. Manual of Industrial Microbiology and Biotechnology**, ASM Press Washington**, D.C. second edition. **Microbial Biotechnology**, Second Edition**, 2007. Alexander N. Glazer, Hiroshi Nikaido. ISBN 9780521842105, Cambridge University Press.
This reference will also be available in the Reserve Room of the D. H. Hill Library.
 At the end of this course, students will: Describe "omics" and metabolic pathway engineering approaches to engineer microbes for the over-production of metabolic intermediates and to generate novel compounds. Explain the importance of patents for commercial development of a microbial bioprocess; the impact of GMO versus non-GMO organism in processes, the pathway of biologics development and how the U.S. Food and Drug Administration (FDA) regulate the steps of development of a human therapeutic. Explain how microbial enzymes and genetically engineered microbes are used in industrial biocatalysts. Explain the advantages and disadvantages of production of peptides, proteins, glycoproteins, in Gram negative, Gram positive, yeast expression systems. Mathematically describe microbial growth and product formation in batch, fed-batch, continuous culture, and immobilized cells. Explain how each of these methods is used in microbial biotechnology, environmental remediation etc
Week 1 - January 7 th
Course introduction, scope, and concepts to be presented this semester. Safety in Biotechnology. Emerging Infectious Diseases, Public Health Week 2 - January 14 th Metagenomics in Biotechnology: understanding and exploiting microbial diversity. Invited Speaker: Dr. Andrea Azcarate-Peril - Director Microbiome facility UNC Week 3 - January 21 st Genetics and Patenting. What are patents, and how do they work? Why patent? What are some of the potential arguments in favor of gene patenting? What are some of the potential arguments against gene patenting? What laws govern gene patenting? How does genome information place in the public domain work? Who can use it? Invited Speaker: Dr. Logan Buck - Womble Carlyle Sandridge & Rice, LLP Week 4 - January 28 th Culture Collections and Gene Banks. Microbial resources. Establishment of culture collections. Taxonomic Terminology. How are the strains preserved? Patent depository. Seed lot and cell bank system. Week 5 - February 4 th Microbial growth kinetics: batch cultures, continuous cultures, and fed-batch culture. Biofilms immobilized enzymes and immobilized cells as biocatalysts. Week 6 - February 11 th

Wellness Day (No classes) I will add some material for voluntary review during the rest of the week

Week 7 - February 18th

Bioterrorism/bioweapons-related policymaking and Opportunities

Week 8 - February 25th

Overview of protein expression strategies – choosing a heterologous host. Protein folding and inclusion bodies – the problem of protein refolding. Protein expression in *E. coli* and other Gram-negative hosts.

Week 9 - March 4th

Midterm Exam. Graduate Student Final Paper Due

March 10th – 14th Mon - Fri Spring Break - No Classes

Week 10 - March 18th

Microbial monitoring during bacterial vaccine manufacturing processes and rapid microbial identification in a pharmaceutical Quality Control (QC) microbiology laboratory.

Invited Speaker: Dr. Matthew R. Evans.

Week 11 - March 25th

Industrial enzymes for biopolymer degradation: starch, pectin, and biomass applications. Industrial biocatalysis: sweetener, detergent, textile, and lipid hydrolysis applications.

Invited Speaker: Alan House Ph.D. Franklinton Novozymes North America.

Week 12 - April 1st

Thermo-bacteriology: Thermal microbial destruction kinetic. Decimal reduction time.

Week 13 - April 8th

A case study of Agrochemical Biodegradation and The Soil Microbiome

Week 14 - April 15th

Pathways of microbial biotech product development, compliance, and regulation.

Week 15 - April 22nd Last Day of Classes Final Exam to be determined (8:30-11:00 am)

Course	Grading

Class Assignments and Point Value	MB 455	MB 555
Class participation & Class notes	60 points	60 points
Quizzes	30 points	30 points
Midterm Examinations (1)	40 points	50 points
Final examination	40 points	50 points
Final paper	0 points	60 points
	170 points	250 points

Ask questions during class. Class attendance and participation will help you understand the material being presented and will be considered in your final grade.

Students are not allowed to take this course for "credit only". In order to receive recognition for an audit, graduate students are required to complete all assignments and earn a grade of C- or better. Conversion from letter grading to audit grading is subject to university deadlines. Refer to the Registration and Records calendar for deadlines related to grading. For more details, refer to

http://www.ncsu.edu/policies/academic_affairs/pol_reg/REG205.00.5.php

A+ = 97.0-100% A = 92.0-96.9% A- = 89.0-91.9% B+ = 86.0-88.9% B = 82.0-85.9% C- = 76.0-78.9% C- = 69.0-71.9% D+ = 66.0-68.9% D- = 59.0-61.9% D- = 59.0-61.9% F = < 59.0% Late assignments Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not annotized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the next regular semester in which the student is not enrolled, whichever is shorter. Incomplete grade will automatically change to an F after either (a) the next regular semester in which the student is not enrolled, whichever is shorter. Incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burdent of the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burdent of the student is not enrolled, whichever is shorter. Incompletes that change to F					
A = 92.0-96.9% A- = 89.0-91.9% B+ = 86.0-88.9% B = 82.0-85.9% B- = 79.0-81.9 % C+ = 76.0-78.9% C- = 69.0-71.9% D+ = 66.0-68.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Late assignments without a valid excuse will not be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course of the next regular semester in which the student is not enrolled, whichever is shorter. Incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by					
A-					
B = 82.0-85.9% B- = 79.0-81.9 % C+ = 76.0-78.9% C = 72.0-75.9% D- = 66.0-68.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted course on transcripts. The burden incompletes that change to F will count as an attempted cours					
B = 82.0-85.9% B- = 79.0-81.9 % C+ = 76.0-78.9% C = 72.0-75.9% D- = 69.0-71.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 52 months if the student is enrolled (not including summer sessions) or (b) by the end of 52 months if the student is enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
B-					
C = 72.0-75.9% C- = 69.0-71.9% D+ = 66.0-68.9% D = 62.0-65.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
C = 72.0-75.9% C- = 69.0-71.9% D+ = 66.0-68.9% D = 62.0-65.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
C-					
D+ = 66.0-68.9% D = 62.0-65.9% D- = 59.0-61.9% F = < 59.0% Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Late assignments without a valid excuse will not be accepted and will receive a score of zero. Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Incomplete Grades Incomplete as a course grade will be awarded only for work not completed during the course due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
due to conditions deemed by the instructor to be beyond the reasonable control of the student. For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
For undergraduate students, unless an extended deadline is authorized by the instructor or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
or department, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
(a) the end of the next regular semester in which the student is enrolled (not including summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
summer sessions), or (b) the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
shorter. Incompletes that change to F will count as an attempted course on transcripts. The University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
University policy on incomplete grades is located at: http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
For graduate students, if an extended deadline is not authorized by the Graduate School, an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
an unfinished incomplete grade will automatically change to an F after either (a) the end of the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
the next regular semester in which the student is enrolled (not including summer sessions) or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
or (b) by the end of 12 months if the student is not enrolled, whichever is shorter. Incompletes that change to F will count as an attempted course on transcripts. The burden					
Incompletes that change to F will count as an attempted course on transcripts. The burden					
of fulfilling an incomplete grade is the responsibility of the student. The University policy on					
incomplete grades is located at:					
http://www.ncsu.edu/policies/academic_affairs/grades_undergrad/REG02.50.3.php					
Additional information relative to incomplete grades for graduate students can be found in the Graduate Administrative Handbook in Section 3.18.F at:					
http://www.fis.ncsu.edu/grad_publicns/handbook/.					
Academic Integrity It is expected that each student will complete his/her own homework, quizzes, and exams with academic integrity. Students shall follow the NCSU Code of Student Conduct					
(http://www.ncsu.edu/policies/student_services/student_discipline/POL11.35.1.php)					
In addition, your signature on any test or assignment means that you neither gave nor					
received unauthorized aid. In other words, your signature on to-be-graded work in this					
course communicates an understanding of, and adherence to, the University Honor Pledge:					
"I have neither given nor received unauthorized aid on this test or assignment."					
Attendance Policy Students are expected to attend class and attendance will be taken. Non-attendance will					
result in a reduction of a cumulative 5% of the final grade . If there is a need to miss					
class, notify the instructor prior to the class. It is the student's responsibility to obtain assignments and information for any missed classes. For NCSU attendance regulations,					
refer to the academic policy and regulations website at:					
https://policies.ncsu.edu/regulation/reg-02-20-03-attendance-regulations/					
Please refer to this course's attendance, absence, and deadline policies for additional					
details.					

Health and Well-Being These are difficult times, and academic and personal stress is a natural result. Everyone is Resources encouraged to take care of themselves and their peers. If you need additional support, there are many resources on campus to help you: Counseling Center (https://counseling.dasa.ncsu.edu/) Health Center (https://healthypack.dasa.ncsu.edu/) If the personal behavior of a classmate concerns or worries you, either for the classmate's well-being or yours, we encourage you to report this behavior to the NC State CARES team: (go.ncsu.edu/NCSUcares). If you or someone you know are experiencing food, housing, or financial insecurity. please see the Pack Essentials Program (https://dasa.ncsu.edu/pack-essentials/). Reasonable accommodations will be made for students with verifiable disabilities. To take Students with Disability **Policy** advantage of available accommodations, students must register with Disability Services for Students (http://www.ncsu.edu/dso/) at 1900 Student Health Center, Campus Box 7509. 515-7653. For more information on NC State's policy on working with students with disabilities, please see the Academic Accommodations for Students with Disabilities Regulation at: (http://www.ncsu.edu/policies/academic affairs/courses undergrad/REG02.20.1.php) Anti-Discrimination NC State University provides equality of opportunity in education and employment for all Statement students and employees. Accordingly, NC State affirms its commitment to maintain a work environment for all employees and an academic environment for all students that is free from all forms of discrimination. Discrimination based on race, color, religion, creed, sex, national origin, age, disability, veteran status, or sexual orientation is a violation of state and federal law and/or NC State University policy and will not be tolerated. Harassment of any person (either in the form of guid pro guo or creation of a hostile environment) based on race, color, religion, creed, sex, national origin, age, disability, veteran status, or sexual orientation also is a violation of state and federal law and/or NC State University policy and will not be tolerated. Retaliation against any person who complains about discrimination is also prohibited. NC State's policies and regulations covering discrimination, harassment, and retaliation may be accessed at http://www.ncsu.edu/policies/campus_environ_or http://www.ncsu.edu/egual op. Any person who feels that he or she has been the subject of prohibited discrimination, harassment, or retaliation should contact the Office for Equal Opportunity (OEO) at 515-3148." **Keep Learning:** Keep Learning Other Important Resources Protect the Pack FAQs: Frequently Asked Questions | Protect the Pack NC State Protect the Pack Resources for Students: Resources for Students | Protect the Pack Academic Success Center (tutoring, drop in advising, career and wellness advising): Academic Success Center. NC State Keep Learning, tips for students opting to take courses remotely: Keep Learning Tips for Remote Learning Introduction to Zoom for students: https://youtu.be/5LbPzzPbYEw Learning with Moodle, a student's guide to using Moodle: https://moodle-projects.wolfware.ncsu.edu/course/view.php?id=226 NC State Libraries Technology Lending Program **Emergency Preparedness** Emergency Preparedness: Familiarize yourself with the building(s) that you frequent. Know the layout, including exit locations, stairwells, and the Emergency Assembly Point (EAP). Review the "Quick Guide for Emergencies" that is found near the door in many classrooms for specific emergency information and instructions. If the guick guide is not available in your classroom or for additional information, visit wolfalert.ncsu.edu or go.ncsu.edu/EMMC. To

updated in MyPack Portal.

receive emergency notifications, make sure your information and cell phone number is

To report an emergency:
911 from a campus landline
919-515-3000 from a cell phone while on campus